

**Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on August 22, 2023 at 4:00 PM.**

**Present:**

Commissioner Ralph Atoria, Chairman  
Commissioner John Hirt, Treasurer  
Commissioner Gary Brosnan, Secretary  
Frank Koch, PE, Superintendent  
Judy Walter, CPA, SFWD Accountant

Willis B. Carman, Esq – Carman, Callahan & Ingham  
Alison Auriemmo, PE – H2M Architects & Engineers

Minutes of the regular meeting held on August 8, 2023; minutes of the special meeting held on August 15, 2023; minutes of the special meeting held on August 17, 2023, were read aloud, unanimously approved by the Board and signed by Secretary Gary Brosnan.

Mrs. Auriemmo gave an update on current projects. She discussed that all four contracts have been signed for the PI. 6 AOP project. She also presented some statistics and comparisons on the PI 3 and PI 4 Ground Storage Tank project bids.

Proposal No. LP231004 from H2M for engineering services for the Petroleum Tank Closure and Removal at Plant No. 1 was presented. After discussion and at the recommendation of Mr. Koch, the Board unanimously **RESOLVED** to accept the proposal for services. A copy is on file at the District.

Mr. Carman presented his report.

Mrs. Walter discussed the notice received from Town of Oyster Bay regarding unpaid water rentals which are required to be submitted to the Town between September 11 and September 15, 2023, without fail. She said SFWD is scheduled to mail approximately 2,286 tax roll notices to customers on August 25, 2023.

Mrs. Walter presented the July Treasurer's Report and July Collateral Report. They were discussed, reviewed by the Board and signed by Secretary Brosnan.

Mr. Koch provided an update on current operations. He discussed that with future responsibilities that the District will undertake and how neighboring Water Districts are having trouble hiring personnel, he recommends to the Board hiring two of our seasonal laborers after the 2023 civil service seasonal period ends on September 30, 2023. He recommends that Connor Lynch, who is a third-year seasonal laborer and has also held a part time Water Plant Attendant title, be hired as a full time Water Plant Attendant at the rate pursuant to the current labor contract. He also recommends that Richard Folwark, seasonal laborer, be hired as a part time Water Plant Attendant at the rate pursuant to the current labor contract. The Board discussed and unanimously **RESOLVED** to hire each employee as Mr. Koch suggested, beginning on October 2, 2023.

Mr. Koch also spoke about research that he performed within the SFWD Ordinances regarding service line material. In the ordinances from 1931, the year of inception, Section 6 states that service lines less than two inches in diameter must be copper and service pipes two inches in diameter or larger must be

cast iron pipe and that lead can not be used. The same language appears in the 1957 Ordinances in Section 5.14 and in the 1971 Ordinances in Section 5.15 and Section 5.16. Mr. Koch considers this an important finding to help identify inventory for the U.S. EPA's Lead and Copper service line material mandate.

Mr. Koch advised the Board that three chemicals for water treatment need to be bidded out again, AquaMag, Sodium Hydroxide, and Sodium Hypochlorite. He suggested that the bids be advertised in the September 13, 2023 newspaper and that the bid opening be held on September 26, 2023. After discussion, the Board **RESOLVED** to advertise the chemical bids on September 13, 2023 in the official newspaper of the District, the Nassau Observer, and hold the bid opening on September 26, 2023.

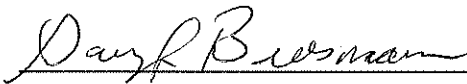
An Intermunicipal Agreement (IMA) between Massapequa Water District and South Farmingdale Water District was presented to the Board for the use of equipment operators, specifically including backhoe operators, or a work crew for an emergency repair of water mains and fire hydrants. The Superintendent and Business Manager of each District were involved in the preparation of the IMA. After discussion, the Board unanimously **RESOLVED** to accept the terms of the IMA. The agreement was signed by all three Commissioners and notarized by attorney Bill Carman. The document will be sent to Massapequa Water District for their Board approval next.

Vouchers 44228 through 44234 were reviewed, approved and signed by the Board.

Payroll register #2023-17 was reviewed, approved and signed by the Board.

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.



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Gary Brosnan, Secretary  
SFWD Board of Commissioners