

Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on December 19, 2023 at 4:00 PM.

Present:

Commissioner Ralph Atoria, Chairman	Willis B. Carman, Esq – Carman, Callahan & Ingham
Commissioner John Hirt, Treasurer	Alison Auriemmo, PE – H2M Architects & Engineers
Commissioner Gary Brosnan, Secretary	
Frank Koch, PE, Superintendent	
Judy Walter, CPA, SFWD Accountant	

Minutes of the regular meeting held on November 28, 2023, were read aloud, unanimously approved by the Board, and signed by Secretary Gary Brosnan.

The Board discussed the South Farmingdale Water District election, which was held on December 12, 2023 from 4:00 PM to 9:00 PM. The Board noted that at 9:00 PM the polls were closed, and ballots counted. The results of voting for one Water Commissioner for a term of three years were as follows:

Number of Ballots Cast for Ralph Atoria	124
Total Number of Ballots Cast	124

Ralph Atoria was re-elected Water Commissioner for the South Farmingdale Water District for the three-year term beginning January 1, 2024 and ending December 31, 2026, having received a total of 124 votes.

The Constitutional Oath of Office was administered to Ralph Atoria by Willis B. Carman Jr., Esq., of Carman, Callahan & Ingham LLP, Attorneys for the District.

Comments on the election were that the polling place was efficiently operated, and no untoward incidents took place.

Mrs. Auriemmo gave an update on current projects. She announced that Palace Electrical Contractors, Inc. agreed to a final Change Order and to close out the project for the AOP Treatment at Plant 3 from 2020. This subsequently allows H2M to closeout the grant and request the final disbursement from the grant.

Mr. Carman presented his report and gave updates on current agreements that are progressing.

Mrs. Walter presented her report. She presented the November Treasurer's Report, Collateral Report and Budget to Actual Report. They were discussed, reviewed by the Board and signed by Secretary Brosnan.

She presented to the Board, signature cards to be signed on the two Certificates of Deposits that were opened at TD Bank. One for a 90-day term at an interest rate of 5.28% and the other for a 366 day term at an interest rate of 4.66%. They were discussed, reviewed, and signed by the Board.

Mrs. Walter gave an update regarding the Go-Live date of January 2, 2024 with the new ERP system, Univerus/SAP, for the financial accounting piece of the software. The project is progressing according to

schedule and remains on track with the Go-Live plan. The Customer service piece of the software is expected to Go-Live in February 2024.

Superintendent Frank Koch submitted to the Board a request that one dump truck be sold. The Board reviewed the request and noted that one (1) vehicle, 2006 GMC Dump Truck VIN #1GDJ5C1286F416502 is no longer needed by the District and has been replaced as part of the approved fleet maintenance and replacement schedule.

That in order to sell the dump truck, bids must be obtained and the dump truck sold to the highest bidder.

The Board reviewed a draft "Official Bid Form" containing the terms of sale and bid requirements for the sale of the dump truck. The terms and requirements include a minimum bid of \$40,000, that the sale is "as is", and that sealed bids will be opened at a public meeting of the District on February 6, 2024. A copy of the Official Bid Form is attached to the Minutes.

The District's attorney advised that Town Law sections 198(12) and 215(8) require a public hearing where the value of surplus property to be sold is in excess of one thousand dollars.

The Board reviewed a "Notice of Public Hearing" to be held on Tuesday, January 23, 2024, at 4:00 p.m., to consider the adoption of a proposal to sell the dump truck. A copy of the Notice of Public Hearing is attached to the Minutes.

Upon motion made by John Hirt, Treasurer, seconded by Gary Brosnan, Secretary, and unanimously carried, it was.

RESOLVED, that the dump truck is declared surplus property;

RESOLVED, that the Official Bid Form constitutes the terms of sale;

RESOLVED, that a public hearing to consider the adoption of the proposed sale be held on January 23, 2024;

RESOLVED, that the Notice of Public Hearing be published in the January 3, 2024 edition of the Nassau Observer, and posted on the Town of Oyster Bay Sign Board, the District Sign Board, Town of Oyster Bay website and the District website.

Mr. Koch gave an update on current operations. He reported that Sprint has decommissioned and removed their equipment from the elevated tank and ground ahead of the lease termination date.

Mr. Koch reported that black mold was found in the offices at the shop and that section of the building is condemned. He discussed with the Board leasing a trailer for about 6 months to temporarily relocate the offices until it can be rebuilt. The Board **RESOLVED** to take immediate action and rent a trailer.

He also presented a price quote received from Islandwide Engineering & Land Surveying, D.P.C. for the pre-engineered steel building for the GAC filters at Plant 5. The Board discussed and **RESOLVED** to accept the price quote. A copy is on file at the District office.

Vouchers 44495 through 44502 were reviewed, approved, and signed by the Board.


A bond voucher from Palace Electrical Contractors, Inc., relating to the PI 3 AOP project, was reviewed, approved, and signed by the Board.

PO#2023-41 for PKF O'Connor Davies and PO#2023-42 for Islandwide Engineering and Surveying were reviewed, approved, and signed by the Board.

An engagement letter for accounting services for the year 2024 from PFK O'Connor Davies, LLP was presented. After discussion, the Board unanimously resolved to accept their proposal for services. A copy is on file at the SFWD.

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.



Gary Brosnan, Secretary
SFWD Board of Commissioners

