

Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on January 28, 2025 at 4:00 PM.

Present:

Commissioner Ralph Atoria, Chairman
Commissioner John Hirt, Treasurer
Commissioner Gary Brosnan, Secretary
Frank Koch, PE, Superintendent
Judy Walter, CPA, Business Manager

Willis B. Carman, Esq – Carman, Callahan & Ingham

Minutes of the regular meeting held on January 14, 2025, were read aloud, unanimously approved by the Board, and signed by Secretary Gary Brosnan.

Mr. Carman presented his report. He read out loud a draft letter to Clear Rate Communications, Inc. on their 'bait and switch' tactic to replace the District's Verizon phone service, without proper authorization or agreement by authorized personnel. After discussion, the Board unanimously **RESOLVED** to accept the draft letter and authorized Mr. Carman to send the letter to Clear Rate Communications, Inc.

Mrs. Walter presented her report. She presented the Nassau County Civil Service Payroll Certification to the Board, it was reviewed, approved, and signed by Chairman Ralph Atoria. She also presented the Budget to Actual report through December 2024.

Mrs. Walter recommended hiring a Typist Clerk, part-time, substitute to help with the shortfalls at certain times in the office. After discussion, the Board unanimously **RESOLVED** to hire Skylar Studdert as a Typist Clerk, part time, substitute at an hourly rate of \$19 per hour. (this paragraph erroneously omitted from the December 17, 2024 minutes).

She also recommended to the Board that the District apply for the Business Manager civil service title. After discussion, the Board unanimously **RESOLVED** to initiate the Request for Classification of Position (CS-4) and take the necessary steps to canvass the list.

Mr. Koch gave an update on current operations. He recommended hiring James Mangione as a Full Time Water Plant Attendant. After discussion, the Board unanimously **RESOLVED** to hire James Mangione as a Full Time Water Plant Attendant and appoint him at a salary specified by the expired Collective Bargaining Agreement in place. However, when the new Memorandum of Agreement for the contract period beginning 2025 is signed, his salary will be updated per the CBA. Pending the approval of Nassau County Civil Service Commission, the appointment date is planned for March 3, 2025.

Two invoices to be paid out of assigned capital funds per the 5-year capital project schedule were reviewed, approved and signed by the Board:

1. H2M invoice #271698 for \$27,225.00 for the New Well 1-6 (replacement of Well 1-3) project;
2. H2M invoice #271699 for \$13,100.00 for the Chemical Modification at PI 1 project.

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.

A handwritten signature in cursive script, appearing to read "Gary Brosnan", is written over a horizontal line.

Gary Brosnan, Secretary

SFWD Board of Commissioners