Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on February 11, 2025 at 4:00 PM.

Present:

Commissioner Ralph Atoria, Chairman
Commissioner John Hirt, Treasurer
Commissioner Gary Brosnan, Secretary
Frank Koch, PE, Superintendent
Judy Walter, CPA, Business Manager

Willis B. Carman, Esq – Carman, Callahan & Ingham
Alison Auriemmo, PE – H2M Architects & Engineers

Minutes of the regular meeting held on January 28, 2025, were read aloud, unanimously approved by the Board, and signed by Secretary Gary Brosnan.

Mrs. Auriemmo gave an update on current projects.

Mr. Carman presented his report. He informed the Board that a Public Bond Hearing for the issuance of obligations (bonds) of the Town of Oyster Bay in the amount not to exceed $5,000,000.00 for the SFWD Water Main Replacement project has been scheduled by the Town of Oyster Bay for March 11, 2025 at Town Hall, Oyster Bay, NY.

Mrs. Walter presented her report. Recently another Water and Fire District had millions of dollars stolen from District bank accounts due to internal Bank failures to protect the security and integrity of its deposits at First National Bank of Long Island. After hearing about this concerning incident, Mrs. Walter had discussions with each of the SFWD banking partners on safeguards in place and safeguards needed on the Districts' accounts. After discussion with our account representative at Valley National Bank, it was recommended that we setup dual authorization for wire transfers; add positive pay and ach debit block services to our accounts; place limits on wire transfers to domestic only and a 1 million dollar maximum limit. After discussion, the Board unanimously **RESOLVED** to add John Hirt as dual authorizer and further authorized the Business Manager to make the above listed changes at Valley National Bank.

Mr. Koch gave an update on current operations. He presented the January pumpage report.

Mr. Koch requested the approval to purchase two new pick-up trucks via the NYSOGS Contracts list, according to the vehicle replacement schedule and budget. After discussion, the Board unanimously **RESOLVED** to authorize Mr. Koch to purchase 2 pick-up trucks.

Lastly Mr. Koch submitted to the Board a Letter of Retirement. He informed the Board that his last day as Superintendent for the SFWD will be Friday, May 30, 2025.

The Board discussed the American Water Works Association 2025 Annual Conference and Exposition to be held in Denver, Colorado, June 8, 2025 through June 11, 2025. After discussion, the Board unanimously **RESOLVED** that Commissioners Ralph Atoria and Gary Brosnan, are approved to attend. It was further

RESOLVED, that expenses incurred for airline tickets, lodging, car rental, parking, meals, and hired vehicles is approved. It was further

RESOLVED, that lodging in excess of two hundred dollars ($200.00) per night is approved. It was further

RESOLVED, that all other expenses are to be paid by the District in accordance with the District policy.

The Board discussed the American Water Works Association New York's Water Event to be held in Saratoga Springs, NY, April 15, 2025 through April 17, 2025. After discussion, the Board unanimously **RESOLVED** that Commissioners Ralph Atoria and Gary Brosnan and Superintendent Frank Koch, are approved to attend. It was further

RESOLVED, that expenses incurred for lodging, parking, meals, and hired vehicles is approved. It was further

RESOLVED, that all other expenses are to be paid by the District in accordance with the District policy.

A bond voucher from Intricate Tech Solutions, claim #4 for $46,575.65, relating to Contract H of the Pl 6 AOP project, was reviewed, approved and signed by the Board.

A bond voucher from SJ Hoerning, claim #14 for $16,425.00, relating to Contract G of the Pl 6 AOP project, was reviewed, approved and signed by the Board.

Three bond vouchers from H2M Architects and Engineers, invoice #273332 for $7,852.74, invoice #273333 for $411.23, and invoice #273334 for $8,455.00 relating to the Pl 6 AOP project, were reviewed, approved and signed by the Board.

Two invoices to be paid out of assigned capital funds per the 5-year capital project schedule were reviewed, approved and signed by the Board:

1. H2M invoice #273831 for $7,425.00 for the New Well 1-6 (replacement of Well 1-3) project;
2. H2M invoice #271699 for $13,100.00 for the Chemical Modification at Pl 1 project;

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.

Gary R Brosnan

Gary Brosnan, Secretary
SFWD Board of Commissioners