

**Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on April 22, 2025 at 4:00 PM.**

**Present:**

Commissioner Ralph Atoria, Chairman  
Commissioner John Hirt, Treasurer  
Commissioner Gary Brosnan, Secretary  
Frank Koch, PE, Superintendent  
Judy Walter, CPA, Business Manager

Willis B. Carman, Esq – Carman, Callahan & Ingham  
Alison Auriemmo, PE – H2M Architects & Engineers  
James Edgette, SFWD Assistant Superintendent

Minutes of the regular meeting held on April 8, 2025, were read aloud, unanimously approved by the Board, and signed by Secretary Gary Brosnan.

Mrs. Auriemmo gave an update on current projects.

Mr. Carman presented his report.

Mrs. Walter presented her report. She mentioned that the 2025 Civil Service Seasonal period is approaching, starting on May 1, 2025 through September 30, 2025. Candidates for the office and shop were discussed. Hourly pay rates were discussed for all seasonal hires and the Board unanimously **RESOLVED** on the following: all new seasonal hires to be paid at an hourly rate of \$18; office seasonal rehires to be paid an additional \$1 from their 2024 seasonal rate.

Mr. Koch gave an update on current operations. He recommended to the Board to change current Water Plant Attendant, Part Time, Anthony Licci's title, to Water Plant Attendant, Seasonal. The Board unanimously **RESOLVED** to accept the title change for Anthony Licci to be paid at the same hourly rate.

The District's Late Fee Waiver Request Form for customers was discussed with the Board and it was **RESOLVED** to no longer require this form be filled out by customers seeking a late fee waiver. Instead, a verbal request would be accepted by the office staff. It was noted that the policy of one late fee waiver every three years is still to be followed and that a note must be made on the customer's account at the time of the late fee waiver.

The Board was presented a New Water Service Application for 214 N. Cedar Drive, North Massapequa. The Board reviewed, approved, and Chairman Atoria signed the application.

Three bond vouchers from H2M Architects and Engineers, invoice #276912 for \$40,625.86, invoice #276913 for \$15,939.00, and invoice #276914 for \$1,056.13 relating to the PI 6 AOP project, were reviewed, approved and signed by the Board.

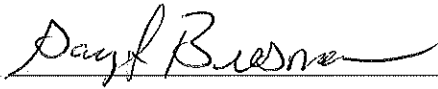
Three invoices to be paid out of assigned capital funds per the 5-year capital project schedule were reviewed, approved and signed by the Board:

1. H2M invoice #276267 for \$1,550.00 for the New Well 1-6 (replacement of Well 1-3) project;
2. H2M invoice #276268 for \$1,215.00 for the Chemical Modification at PI 1 project;
3. Islandwide Engineering invoice #1279 for \$3,842.50 for building addition-shop offices.

Invoice #1278 from Islandwide Engineering for \$6,007.50, to be paid out of the Capital Reserve MTBE Treatment Fund per the capital schedule for the engineering services for the Plant 5 GAC building, was reviewed, approved and signed by the Board.

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.



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Gary Brosnan, Secretary  
SFWD Board of Commissioners