

**Minutes of the regular meeting of the Board of Water Commissioners of the South Farmingdale Water District (SFWD), held in the Board Room of the SFWD Office at 40 Langdon Road, Farmingdale, NY on September 23, 2025 at 4:00 PM.**

**Present:**

Commissioner Ralph Atoria, Chairman  
Commissioner John Hirt, Treasurer  
Commissioner Gary Brosnan, Secretary  
James Edgette, Superintendent  
Judy Walter, CPA, Business Manager

Willis B. Carman, Esq – Carman, Callahan & Ingham  
Alison Auriemmo, PE – H2M Architects & Engineers

Minutes of the regular meeting held on September 9, 2025, and special meeting held on September 16, 2025 were read aloud, unanimously approved by the Board, and signed by Secretary Gary Brosnan.

Mrs. Auriemmo gave an update on current projects. She presented revised H2M Proposal No. LP240998 for engineering services for Well No. 1-6 Construction for a fee of \$357,300. After discussion, the Board unanimously **RESOLVED** to accept the proposal. A copy is on file at the District.

Mr. Carman presented his report.

Mrs. Walter presented the July 2025 Treasurer's Reports including the Budget to Actual Report and Collateral Summary.

Mr. Edgette gave an update on current operations. He presented Mr. Koch's letter of recommendation for awarding the Administration Building Roof Replacement bids that were opened on September 16, 2025. Mr. Koch recommends awarding the bid to LI Roofing, Inc. for "items 1,3,4". After discussion, the Board unanimously **RESOLVED** to award the contract to LI Roofing, Inc. per Mr. Koch's recommendations.

The water treatment chemical contracts, awarded on August 26, 2025 to JCI Jones Chemical for Sodium Hydroxide, Twin County, Inc. for Sodium Hypochlorite, and Carus, LLC for Aqua Mag were reviewed and signed by Commissioner Ralph Atoria.

The Board was presented with a civil service application for Brian Bretana for the Full-Time Water Plant Attendant position. The Board reviewed, approved, and Chairman Atoria signed the application.

The Board discussed a Vacation Day Buy Back for management employees. **WHEREAS** is the desire of the District to modify the manager contract by adding a vacation day buy back provision into the contract under Item 8E Leave Allowances-Vacation Leave. **RESOLVED** that the following be added to the manager contract: Effective with anniversary years on and after January 1, 2025, on or before the last day of each anniversary year, management employees may buy back up to twenty (20) unused vacation days at the rate of 1/260<sup>th</sup> of their annual base salary for that anniversary year. Requests for this vacation buy back shall be made using the Water District's electronic request system and must be submitted prior to the last day of the employee's anniversary year. Payments, which shall be less any applicable deductions and


withholdings, shall be made to the employee within 30 days of the last day of the anniversary year for which such buy back was requested.

An engagement letter for financial statement services for the year ended December 31, 2025 from PKF O'Connor Davies, LLP was presented. After discussion, the Board unanimously **RESOLVED** to accept their proposal for services. A copy is on file at the District.

A bond voucher from Roland Electric, claim #15 for \$67,209.91, relating to Contract E of the PI 6 AOP project, was reviewed, approved and signed by the Board.

There being no further business, a motion to adjourn was carried.

I certify that the above is a true copy of the minutes.



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Gary Brosnan, Secretary  
SFWD Board of Commissioners